



17 SEP 2024

NESTON & DISTRICT ART SOCIETY

Community & Environment Manager
Neston Town Council
Neston Town Hall
High Street
Neston CH64 9TR

17th September 2025

Dear Audrey

Art Exhibition – April 9th-12th 2025

I enclose the completed Small Grants Programme Application Form in respect of our application for a grant towards the cost of our Annual Art Exhibition and Sale to be held in the Town Hall from Wednesday 9th till Saturday 12th April 2025.

The Exhibition has been held in Neston for over 20 years now, and is an important event in the calendar of the Society as it enables the members to exhibit their work to the public, whilst giving the residents of Neston an opportunity to view the work of the Society. The majority of the members of the Society live in the Neston area, whilst we have some 300 to 400 visitors annually to the exhibition. During the course of the exhibition we receive a number of enquiries from people who wish to join the Society, and it remains one of our main means of recruitment.

The cost of last years Exhibition was £1000, the major cost being the hire of the Town Hall, which last year came to £471.20. The Town Council were kind enough to cover the cost of the hire of the hall, and this enabled us to donate the proceeds of the raffle, along with 50% of the catalogue sales (£173) to Maggie's Wirral, the Cancer support facility at Clatterbridge Hospital, our nominated local charity. Taking into account the income from hanging fees and commission on the sold paintings we made a modest profit of £61 last year.

Since last year's Exhibition we have combined the Exhibition Account with the Art Society's general bank account so I enclose a copy of the Accounts for the Neston & District Art Society as they stood at the end of the last financial year, which ended on the 31st October 2023.

If the Town Council were able to help with a contribution towards the cost of the hire of the Town Hall we would again be able to donate the proceeds of the raffle to a local charity.

We are currently having to subsidise the cost of the hire of the hall for our meetings and the cost of hiring demonstrators (9 during the course of the year) both of which have increased, from within our existing funds in order to keep the annual subscriptions down to a manageable level for our members.

Should you require any further information regarding the request for financial assistance in putting on the exhibition, please do not hesitate to contact me.

Yours sincerely

Keith Moores

Secretary Neston & District Art Society



SMALL GRANTS PROGRAMME

(Maximum £500)

APPLICATION FORM

Name of organisation	NESTON & DISTRICT ART SOCIETY
Official address (if applicable)	N/A

	First contact	Second contact
Name	KENH MOORES	JANET ROSSITER
Position	SECRETARY	CHAIR
Address		
Telephone		
Email		

Does your organisation have a named bank account with a minimum of two signatories?	YES	✓
	NO	

Registration status (if applicable)

Charity Commission registration number	N/A
Companies House registration number	N/A

Your organisation

What does your organisation do?	We are an Art Society which holds meetings every 2 weeks, with monthly demonstrations by visiting professional artists
How does your organisation benefit the local community?	We aim to promote art within the CH64 area and have an open recruitment policy with new members joining every year, mainly from within the CH64 area
How many people benefit directly from the work of your organisation? (Itemise numbers of members, volunteers and service users.)	We currently have some 65 members, the majority living in the CH64 area. Our Exhibition, for which the grant is applied, attracts some 300-400 visitors.

Details of your grant application

Briefly describe the project, activity or purchase for which you require a grant. <i>Retrospective requests will not be considered.</i>	The Annual Art Exhibition & Sale. It gives members an opportunity to show their work with potential sales. The grant will help towards the cost.
How will the project, activity or purchase benefit the local community?	It gives local residents an opportunity to visit a local art exhibition & to purchase works of art at a modest price. The raffle proceeds are donated to a local charity.
Project/activity start date and end date	Wednesday 9 th to Sat. 12 th April 2025
How much will your project, activity or purchase cost in total?	£ 1000 approx.
How much are you requesting from Neston Town Council?	£ 496 (cost of hall hire)

Please give a breakdown of the cost of the project, activity or purchase.	Hall hire 496 Catalogues printing 100 Publicity 40 Awards & judges fee 180 Admin 120 Other - approx 64 \$ 1000
If your project, activity or purchase cost is more than the amount requested in this grant application, how will you fund the difference?	The difference is funded through commission from painting sales hanging fees for paintings & catalogue sales.

Financial information about your organisation	
Please provide details of any reserves held by your organisation.	See attached accounts for financial year ending 31 st October 2023
Have you attached accounts for the last financial year? If not, please explain why.	As above

Previous grant support from Neston Town Council		
Please detail below previous grant support that your organisation has received from Neston Town Council during the past five years		
Date of grant award	Purpose of grant award	Amount
FEB 2024	Hire of hall - Exhibition April 2024	\$471.20
FEB 2023	Hire of hall - Exhibition April 2023	\$471.20
NOV. 2019	Hire of hall - Exhibition April 2022	\$446.00
	(2020 & 2021 Exhibitions cancelled - COVID)	

The Town Council's funding priorities	
We look for projects that support the funding priorities detailed in the Town Council's Grants Policy. Which of these priorities will your one-off purchase support?	
To enable local people to participate in voluntary groups and activities.	✓
To help the Neston area's voluntary and community groups to improve the impact on the community.	✓
To ensure the provision of services, needed by the residents of the Neston area, via the voluntary sector.	
To support organisations which meet the needs of people experiencing social and economic difficulties.	
To ensure that there is equality of access and opportunity for all Neston area residents to the services it provides and funds.	
To improve or enhance the local environment.	

Checklist	
Latest annual accounts	✓
Copies of written estimates or catalogue pages (if applicable)	
Policies for the protection of children and/or vulnerable adults (if applicable)	

Declaration

1. I am authorised to make the application on behalf of the above organisation.
2. I have read Neston Town Council's Grants Policy and Funding Agreement.
3. I certify that the information in this application is correct.
4. If the information in the application changes in any way I will inform Neston Town Council.
5. I confirm that our organisation has the necessary governance in place to ensure accountability for the spending of any grant money allocated by Neston Town Council.
6. I understand that information provided in this application (with the exception of contact details and signatures) will be in the public domain and will be uploaded to the Town Council's website.
7. I agree to participate in monitoring, auditing and reporting feedback related to Neston Town Council grant funding.

Name	KEITH MOORES
Signature	
Date	17/09/2024

Applications to the small grants programme will be considered at the next scheduled Community & Environment Committee meeting following receipt.

You can submit your application electronically to council@nestontowncouncil.org.uk or by post to Neston Town Council, Town Hall, High Street, Neston CH64 9TR.

NESTON TOWN COUNCIL PRIVACY NOTICE FOR APPLICANTS TO THE TOWN COUNCIL'S GRANTS PROGRAMME

The Data Protection Act 2018 governs how we handle personal data.

Why are we collecting your information?

On our grant application forms most of the information we need relates to your organisation. However, we are often provided with names, email addresses, contact telephone numbers and addresses relating to named individuals who are submitting the form on behalf of the group. We are processing in accordance with the Data Protection Act 2018. We will only use the personal data supplied for the means of administering the grants programme.

How will we use your information?

The information you provide to us in connection with your grant application (including personal contact details) will be held securely as hard copy originals and as electronic data on Neston Town Council's shared drive. We will only use this information to assess, process and award community grants. For those successful in obtaining a grant award, we will use information about the project in publicity to promote the grants programme but will not share any personal data. If we want to use any photographs showing people at your events, we will ensure we gain consent from them at the time in order to use images of them.

Who will we share your information with?

The information may be shared with other Council Officers and Town Councillors as part of our grant assessment and monitoring process. A redacted version of your grant application

(removing private addresses, private telephone numbers, private email addresses and applicant signatures) will be considered at a grants meeting and, as such, will be uploaded to the Town Council website alongside other papers detailed on the agenda. Your contact details will not be passed on to third parties. Please note that Neston Town Council is subject to the Freedom of Information Act and other legislation.

How long will we keep your information?

Information from successful applicants will be retained for the current financial year plus six years. A redacted version of the grant application uploaded to the website as a meeting paper will be available to view for an indefinite period (private addresses, private telephone numbers, private email addresses and applicant signatures are redacted).

Information from unsuccessful grant applicants will be kept for 12 months from the point of application. A redacted version of the grant application uploaded to the website as a meeting paper will be available to view for an indefinite period (private addresses, private telephone numbers, private email addresses and applicant signatures are redacted).

NESTON AND DISTRICT ART SOCIETY

Annual Income and Expenditure Account

31st October 2023

INCOME	2023	COMMENTS
	£	
Subscriptions	1,087.50	Some subscriptions still outstanding at time of audit
Fees for workshops	170.00	
Visitor fees	10.00	
Sale of donated items	56.00	
TOTAL INCOME	1,323.50	
EXPENDITURE		
Room hire	494.00	
Guest speakers	710.00	
Insurance	122.00	
Float for Exhibition	765.00	Used for Exhibition Board refurbishment
Bank charge	97.93	
TOTAL EXPENDITURE	2,188.93	
NET LOSS FOR YEAR	-865.43	This reflects outstanding subs and cost of Exhibition Board refurbishment
FINANCIAL ASSETS		
Bank Account HSBC	4,314.22	
Petty Cash	0.00	No petty cash held at time of audit
Exhibition Account	418.87	
TOTAL ASSETS	4,733.09	